



## Proceedings of

# 24<sup>th</sup> Meeting of the EEI Management Committee

**Date :** April 20, 2016

**Venue:** Integrated Agriculture Training Center, Shillong, Meghalaya

**Extension Education Institute (NE Region), AAU, Jorhat**  
**Ministry of Agriculture & Farmers Welfare, Govt. of India**  
**Assam Agricultural University, Jorhat**

**Proceedings of the 24<sup>th</sup> Meeting of EEI Management Committee  
held on 20<sup>th</sup> April, 2016 at IATC, Shillong, Meghalaya**

The meeting was held under the Chairmanship of Dr. K. M. Bujarbarua, hon'ble Vice Chancellor, Assam Agricultural University (AAU) –cum- Chairman EEI-Management Committee on 20<sup>th</sup> April, 2016 at IATC, Shillong. The list of participants, and the Agenda notes of the meeting are placed in Annexure-I and Annexure-II respectively.

**Agenda Item No. 1: Welcome Address**

Dr. Pradip K. Neog, Director, EEI delivered the welcome address. He welcomed every member present in the meeting, and thanked for participating in the meeting. He briefly acknowledged the support and cooperation received from DAC, MoA&FW, AAU, SAMETI's and Department of Agriculture, Govt. of Meghalaya support of all the stakeholders including AAU, DAC-Govt. of India, SAMETIs and the client departments towards effective functioning of the institute, and in organizing the meeting at IATC, Shillong. He expressed deep sense of gratitude to hon'ble Chairman Dr K. M. Bujarbaruah, for his superlative guidance and support for better performance of the institute.

**Agenda Item No. 2: Initial comments of members**

Shri N. Biswas, Director, T-SAMETI, Govt of Tripura expressed that EEI's Training Programmes were highly impressive for the participants and the faculties of T-SAMETI. Hence, the number of Off-Campus Programmes for Tripura may be increased to 3 instead of 2 programmes in 2016-17.

Shri Debbarma, Director, Fishery proposed that EEI may organize one Training Programme exclusively on Fishery technologies for the officers of the department of Fishery in the NE states. Honorable Chairman, Dr Bujarbarua commented that a mega project of training for skill development in Fishery is going on for Fishery development in NE states, and the concerned departments and organizations need to be proactive for its effective implementation including of capacity building of farmers and extension functionaries.

Dr H. C. Bhattacharyya, Director of Extension, Assam Agricultural University stated that EEI has been performing commendably even though with inadequate infrastructural and operational facilities. He emphasized the a Bus is urgent need of the institute, and requested the representative of DAC, MoA & FW, GOI to consider the proposal of purchasing a Bus. Dr Bhattacharyya also pointed that the number of participants in the training programmes of EEI during 2015-16 are relatively less in case of

West Bengal, Manipur, and Meghalaya as compared to rest of the states. In response, the Director, EEI stated that in each the three states only one Off-campus programme could be organized although target was 2 per state. He added that, the SAMETIs of these states could not organize the Off-campus timely because of delay in releasing of fund to SAMETI and Extension Reform Scheme by respective state governments.

Mrs Symiong, Director of Agriculture, Govt. of Meghalaya highlighted the importance of Organic Farming in the state, and requested EEI to facilitate the state in promotion of “ Paramparagat Krishi Vikas Yojona’ in Meghalaya. Honorable Chairman, Dr K. M. Bujarbarua suggested to follow a Phase-wise approach by covering selected areas based on potentialities, and then to adopt appropriate package of practices. He also commented that package of practice can either be prepared by the department of Agriculture through appropriate approach or by adopting the same from other state with necessary modifications.

### **Agenda Item No. 3: Chairman’s Opening Remarks**

The honorable Chairman Dr K. M. Bujarbarua commented that although EEI has been performing effectively in carrying out the mandated activities there is a need to extend its efforts beyond the boundary of its normal programmes. He specified that EEI should take step to orient and sensitize the extension functionaries on the new initiatives of the Government of India towards agricultural development. The Chairman specifically referred to ‘Make in India Programme’ and ‘Sansad Adarsh Gram Yojana’ and enlightened the house on significance of effective implementation of the programmes for agriculture and rural development in India.

Shri Ramesh Chand , Joint Director, DAC, MoA&FA, GOI expressed his appreciation on the comment of the chairman, and let the house know that as decided in the Meeting of Academic Committee EEI would also take step to orient and motivate extension functionaries on the APPs that have launched recently by DAC, MoA&FA, GOI. He added that the distinctive APPs namely, Pusa Krishi, Crop insurance, Agri-market, and Kishan Suvidha would be of great utility of farmers as well as agricultural development in the country.

The honorable chairman stressed upon the need of capacity building of extension functionaries on Market-led extension such that they can provide necessary guidance to farmers not only on increasing productivity and production of Agricultural produces but also to make farming profitable enterprise. Contextually, he referred that all the organizations, institutes and NGOs of the agriculture sector, and the farmers of NE states has to be ready in planned manner in order to grasp the

opportunities that would be available through on-coming International corridor linking India to south Asian countries such as Manmar, Thailand and China.

### **Agenda Item No. 3: Confirmation of the Proceedings of the last meeting**

The Proceedings of the last meeting of the EEI Management Committee held on 18th May, 2015 at Gangtok were confirmed by the Committee. None of the members raised any issue.

### **Agenda item No. 4 : Action taken report**

Director, EEI presented the 'Action taken report' on the recommendations of the last meeting of EEI Management Committee. The house commended the institute for executing all the recommendations of the last meeting effectively.

The house expressed satisfaction for obtaining in principle approval of DAC, MoA&FA on the proposal of establishing EEI at Guwahati by constructing Academic Block and renovation of Doctors' Hostel at AAU campus, Khanapara, Guwahati. Honorable Chairman informed the house that certain amendments are necessary regarding the draft MOU sent from DAC, MoA&FA. The modified MOU will be sent to DAC, MoA&FA within a couple of days.

### **Agenda item No. 5: Annual Progress Report and Proposed Programmes**

Director, EEI presented the Annual Report, 2015-16, and summary of the proposed Academic calendar, 2016-17. He also briefed the house the salient recommendations of the Academic Committee Meeting held on 19<sup>th</sup> April, 2016, and stated that the proposed Academic Calendar will be modified based on the recommendations of both the Academic Committee, and Management committee.

Appreciating the effort of compiling Success Stories, the Chairman, Dr K. M. Bujarbarua commented that in case of some success stories attempt should be made to reflect the extent of motivation gained by nearby farmers.

The Chairman commented that the scope of sericulture development in NE region yet to be tapped extensively. Collaborative effort of all the NE states is needful. There is high demand of seeds as well as cocoons for in the established firms at Assam, and the other NE states can tap this scope. Hence, EEI need to address the issue by sensitizing the extension system.

The Chairman also suggested EEI to sensitize NE states for Specialty Agriculture He also stressed upon capacity building of KVK personal on extension approaches and techniques, particularly on 'Communication', and suggested to organize a training programme exclusively for KVK scientists.

Shri Ramesh Chand, JD, DAC, MoA&FW, GOI highlighted significance of Water Management in present day agriculture, and recommended to organize a training programme on Water Management.

The chairman commented that EEI may invite experts as resource persons in the training programmes particularly in the training of technological subjects.

#### **Agenda item No. 6: Financial Performance**

Director, EEI presented the report on Financial performance, 2015-16. Discussion took place on utilization of unspent amount of Rs 15.67 lakh which has received by the institute during last week of March, 2016, and for which the specific head of expenditure is not specified. Director EEI proposed to utilize the fund for purchasing a Bus as it has been an urgent need of the institute for a long time, and at present the institute is fully dependent on Directorate of Extension, AAU for using a bus in its training programme. In response to the proposal Shri Ramesh Chand, JD, DAC, MoA&FW, GOI that EEI need to send a proposal to DAC, MoA&FW, GOI for purchasing a bus, and may purchase the same after getting approval for the same.

EEI informed the house that the proposal of purchasing a bus for institute submitted to DAC, MoA&FW, GOI, in previous years could not get approval of DAC, MoA&FW, GOI, and no fund has been allocated for the purpose. He also informed that the proposal of purchasing a bus has also been proposed in the 'Proposed Action Plan, of EEI for 2016-17', and requested Shri Ramesh Chand kindly to consider approval of the same.

#### **Agenda item No. 7: Chairman's concluding remarks**

Honorable Chairman in his concluding remark commented that EEI has been performing satisfactorily, and would improve the performance further by keeping up sincere efforts, and by following the recommendations of the meetings of Management Committee, and Academic committee.

### **Salient recommendations**

The salient action points and decisions emerged from discussions are summarized as hereunder:

1. The draft Academic Calendar, 2016-17 will be modified as hereunder:
  - 1.1 Total 3 Off-Campus Programmes will be proposed to conduct in Tripura during 2016-17 – as especially requested by Director, T-SAMETI
  - 1.2 A workshop will be organized on 'Planning and Preparation of effective promotion of organic farming under 'Paramparagat Krishi Vikas Yojona' in Meghalaya.

- 1.3 An On-campus Training Programme will be included to sensitize on the new initiatives and flagship programmes of Central government relating to Agriculture and Rural development 'Make in India Programme', 'Sansad Adarsh Gram Yojana', 'Pradhan Mantri Kusal Vikas Yojana', 'National Agricultural Insurance Scheme', APPs of DAC, MoA&FW etc.
  - 1.4 Sessions on aforesaid initiatives will be conducted selectively in different training programmes based on need, relevance and compatibility.
  - 1.5 One training programme on Communication and Extension methodology will be conducted exclusively for KVK scientists.
  - 1.6 One on-campus Training Programme will be conducted on 'Advances in Water Management, and Participatory water management in Hilly terrain'.
  - 1.7. EEI would initiate process of organizing a workshop on 'Strategic Planning for Sericulture Development in NE states.'
  - 1.8 EEI will organize a Training Programme on the theme of 'Agricultural Marketing 'during 2016-17.
2. Reputed Resource persons will be invited from outside NE states particularly in Training Programmes on technological subject-matter.

*Submitted for kind perusal of Chairman, EEI Management Committee*



*Dr Pradip Neog  
Member Secretary, EEI Management Committee  
Dated: Jorhat the 26<sup>th</sup> April, 2016*

### Annexure 1 : LIST OF PARTICIPANTS OF THE MEETING

SN	Names	Designation	Department
1.	Dr. K. M. Bujarbaruah	Vice Chancellor, AAU, Jorhat and Chairman, EEI Management Committee	Assam Agricultural University
2.	Dr. Ramesh Chand	Joint Director (Extn.)	DAC, MoA & FW, GOI
3.	Dr. Saravanan Raj	Director (Agricultural Extension)	MANAGE, Hyderabad
4.	Shri. Arun Phukan	Member of Legislative Assembly	Govt of Assam
5.	Shri. T. Goswami	Registrar	Assam Agricultural University
6.	Dr. H.C Bhattacharyya	Director of Extension Education	Assam Agricultural University
7.	Shri. D. R. Kaman	Comptroller	Assam Agricultural University
8.	Dr. A.S. Rajput	Deputy Commissioner (INM)	MoA&FW, New Delhi, Govt. of India
9.	Smt D. Syiemiong	Director of Agriculture	Govt of Meghalaya
10.	Shri. A. Debbarma	Director	Department of Fisheries, Tripura
11.	Smt. I.R. Sangma	Director	Director of Fisheries, Meghalaya
12.	Shri. Bipul Hazarika	Farmer - Representative	Govt. of Assam
13.	Smt. Rose Meri Rymmai	Farmer - Representative	Govt. of Meghalaya
14.	Shri. N.S. Nongbri	Joint Director & SNO, Directorate of Agriculture	Govt. of Meghalaya
15.	Smt. B.N. War	Director, MAMETI	Govt. of Meghalaya
16.	Shri. N.M Biswas	Director, T-SAMETI	Govt. of Tripura
17.	Shri. S. Saratchandra	Deputy Director (IT) SAMETI	Govt. of Manipur

18.	Shri. V.L. Hmangaihchhunga	Dy. Director, MAMETI	Govt. of Mizoram
19.	Shri. T. Pyrbot	PD- ATMA, West Khasi Hills	Govt. of Meghalaya
20.	Dr. Pradip Neog	Director, EEI (NE Region), Jorhat	Assam Agricultural University
21.	Dr. A. K. Bhattacharyya	Professor, EEI (NE Region), Jorhat	Assam Agricultural University
22.	Dr. S. Borua	Asst. Professor, EEI (NE Region), Jorhat	Assam Agricultural University
23.	Smt. S. Thangkhiew	PD-ATMA, East Khasi Hills	Govt. of Meghalaya
24.	Shri. L. R. Dkhar	Asstt Director of Horticulture	Govt. of Meghalaya
25.	Dr. W. Papang	Director, AH & Vety	Govt. of Meghalaya

## Annexure 2 : AGENDA NOTES of the Meeting

### **AGENDA OF THE 24<sup>th</sup> MEETING OF EEI MANAGEMENT COMMITTEE**

**Venue :** Integrated Agriculture Training Centre, Shillong, Meghalaya

**Date :** 19<sup>th</sup> April 2016

**Time :** 10:30 am

1.	Welcome Address	:	Dr. Pradip Neog, Director, EEI(NE Region)
2.	Opening Remarks of honorable Chairman	:	Dr. K. M. Bujarbaruah Vice-Chancellor, AAU & Chairman, EEI Management Committee
3.	Comments from the members		Each member
4.	Action Taken Report, 2015-16	:	Director, EEI(NE-Region)
5.	Annual Progress Report, 2015-16	:	-do-
6.	Financial Performance, 2015-16		-do-
7.	Proposals for Discussion	:	-do-



8.	Comments & Suggestions from Members	:	Each member
9.	Chairman's concluding Remarks	:	Dr. K. M. Bujarbaruah
10.	Vote of Thanks	:	Dr. A. K. Bhattacharyya, Professor, EEI

#### **AGENDA ITEM NO 1**

**Welcome Address:** Dr. Pradip Neog, Director, EEI (NE Region), AAU, Jorhat.

#### **AGENDA ITEM NO 2**

**Chairman's Opening Remarks:** Dr. K. M. Bujarbaruah, Hon'ble Vice Chancellor, AAU.

#### **AGENDA ITEM NO 3**

Initial remarks from the members

#### **AGENDA ITEM NO 4**

**Action Taken Report on the recommendations of the last meeting held on 18th May, 2015**

##### **4.1 Actions taken on Recommendations**

<b>S.N</b>	<b>Recommendation</b>	<b>Action Taken Status</b>
<b>1</b>	EEI should continue publishing Success Stories on Extension Initiatives in NE states - every year.	Published a compilation with more number of Success Stories. Initiated online publication of compilations of Success Stories documented by different NE States in addition to that of EEI – as <b>Flipbooks</b> .
<b>2</b>	Training programmes to be organized for developing comprehension on the guidelines of NMAET and other Central Sector Schemes of Govt. of India. At least 2 Training programmes need to be organized during 2015-16	Conducted two Training Programmes. Moreover, sessions were conducted on NMAET in majority of the EEI training programmes.
<b>3</b>	Skill development on Electronic Monitoring	Conducted practical sessions on EMS in

	system(EMS) should be addressed on priority basis.	majority of the training programmes.
4	A couple of training programmes on important agricultural technologies need to be organized covering topics such as Bee-keeping , Floriculture, Pisciculture, and commercial vegetables cultivation need to be addressed.	Covered in two On-campus Training Programmes
5	The percentage of female participants in EEI Training Programmes may further be increased.	Female participants increased from 30% to 33% in 2015-16
6	Women empowerment, Climate-Change, Global warming, and Agri-tourism are prospective training areas to be addressed by training institutes	Organized a Training Programme on Women friendly technologies for Small scale agro-based enterprises.
7	Directorate of Extension, Ministry of Agriculture and Farmers Welfare would take necessary steps in order to approve the proposal of re-establishment of EEI at Guwahati.	Competent authority has accorded 'In-principle approval' during March, 2016. The needful actions have been initiated from the end of EEI so as to start construction works at the earliest.

#### 4.2. Circulation of the proceedings of last Meeting

The Proceedings of the 23<sup>rd</sup> Meeting of EEI-Management Committee held at Gangtok, Sikkim on 18<sup>th</sup> May, 2015 was circulated to the members vide letter No. AAU/EEI/MCM /291-310 dated 12.06.2015. No comment/feedback received from any of the members. The proceedings may be confirmed.

#### **AGENDA ITEM NO. 5**

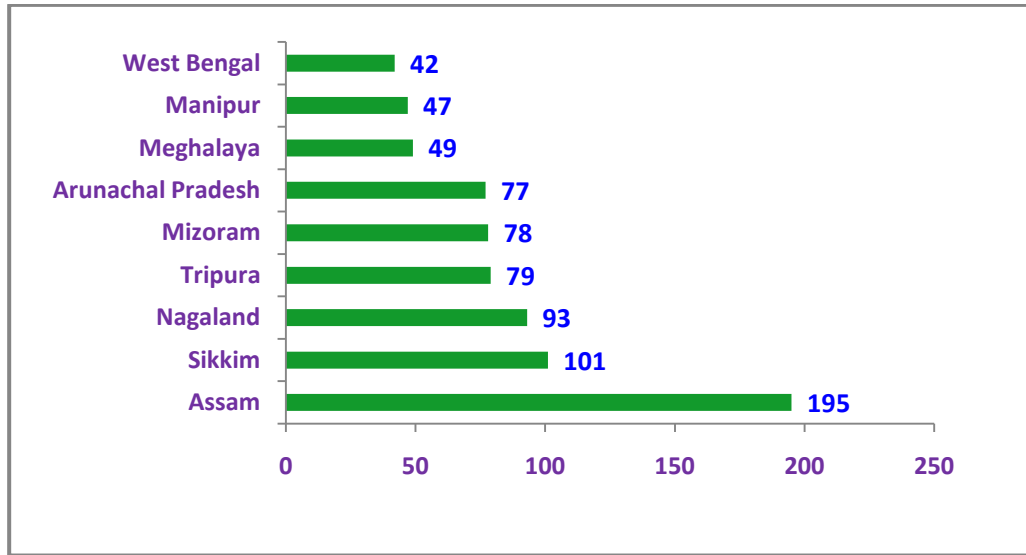
#### **Annual Progress Report, 2015-16**

A copy of the Annual Report is circulated to all members. A summary of the annual report is presented hereunder:

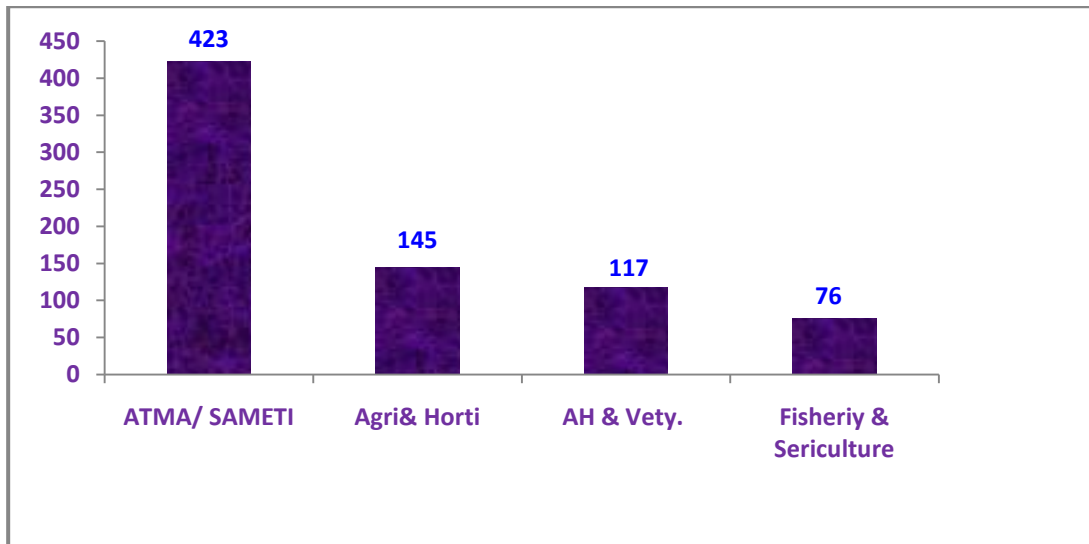
#### **5.1: Overview of programmes conducted during 2015-16**

<b>Types of Programmes</b>	<b>Nos. of Programmes conducted</b>	<b>No. of participants</b>	<b>Percentage of Seat utilization</b>
On campus (8)	8	236	98.33
Off- campus (18)	14	431	102.62
Regional Workshop	1	94	94
<b>Total</b>	<b>23</b>	<b>761</b>	<b>100.13</b>

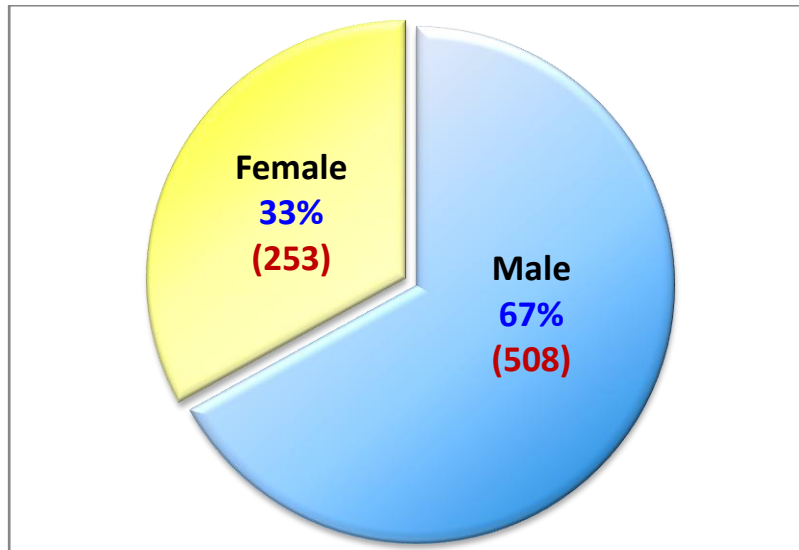
### 5.2. State-wise distribution of participants in training programmes, 2015-16



### 5.3. Departments/Organization-wise distribution of participants, 2015-16

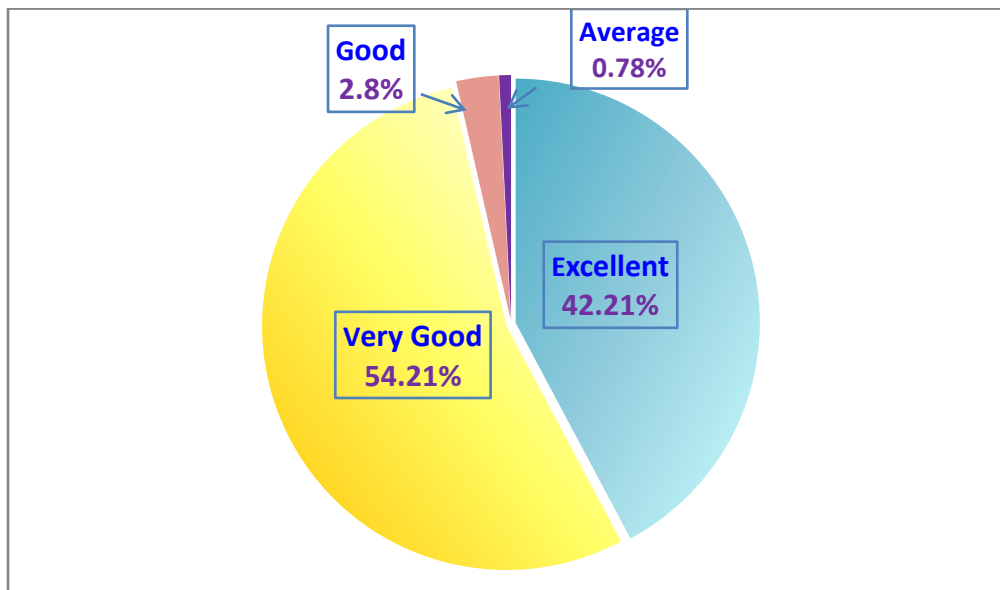


#### 5.4. Gender distribution of participants during 2015-16



#### 5.5. Quality of Training Programmes conducted during 2015-16

The institute could use updated inputs in the sessions and used various Training Methods and Tools. As a result, the feedback received on quality of Training Programmes in the year was highly encouraging. The pie diagram below shows the percentage distribution of participants feedback on “Overall-grading” of the training programmes conducted during 2015-16.



#### 5.6. Programmes conducted against target during 2015-16.

23 numbers of programmes out of total 28 programmes could be conducted. Five(5) programmes could not be conducted due to the following reasons:

Due to non-release of funds at State Govt. end, the functioning of of Extension Reform (ATMA) schemes and SAMETIs in all the NE states became dormant till the month of February/March.

Moreover, in most the states the extension functionaries under Extension Reforms Scheme and in SAMETIs which include, Deputy Project Directors, BTMs, ATMs and SMSs of both the schemes ***could not get their Salary till Jan/February, 2016.***

In this context, most of the SAMETIs had to postpone the EEIs Off-campus programmes till January, 2016. EEI had to adjust accordingly. The said situation also affected in getting participants in the On-campus programmes of the institute. During the month of March, the institute had to conduct 5 programmes.

### **5.7. Post Graduate Diploma in Agricultural Extension Management (PGDAEM)**

EEI (NE Region) has been facilitating SAMETI, Assam and SAMETI, Nagaland in implementing PGDAEM programme of MANAGE, Hyderabad (Details presented in Annual Report).

### **5.8. Research Studies, 2015-16**

1. Completed 2 studies (Details presented in Annual Report)

### **5.9. Other Academic Activities 2015-16**

#### **a. Guidance to Post Graduate students**

2 (two) Ph.D students

4 (four) M.Sc. Students

#### **b. Teaching Post Graduate Courses**

1(one) Ph.D course

1(one) PG course

2(two) UG Courses

### **5.10 Publication, 2015-16**

1. Published a compilation of 51 success stories reflecting Extension Initiatives in NE States
2. Initiated publishing Online Flipbooks of success stories of EEI and NE states.
3. Published 4 (four) paper by faculties in professional journals.

## AGENDA ITEM NO 6

### Financial Performance, 2015-16

#### 6.1 Statement of expenditure, 2015-16

(Rs. in Lakh)

Head of Expenditure	Allocation	Expenditure
Pay & Allowances	86.00	79.30
Travelling Expenses	8.00	6.01
Training Cost	45.00	40.95
Operational Cost	30.00	30.00
<b>Total recurring</b>	<b>169.00</b>	<b>156.26</b>

#### 6.2 Status of Present Financial position

(Rs. in Lakh)

Opening balance on 01-04-2015	Rs. 34.67
Fund received during 2015-16	Rs. 134.33
Total fund received	Rs. 169.00
Expenditure up to 31.03.2016	Rs. 156.26
<b>Balance as on 31.03.2016</b>	<b>Rs. 12.74</b>

## AGENDA ITEM NO 7

### PROPOSALS FOR CONSIDERATION

#### 1. Proposal for purchasing one Bus

There is no any Bus of EEI. The proposal put in the previous years for a Bus could not get approval of Ministry – GOI. At present the institute is utilizing the Bus of the Directorate of Extension, AAU. In the new set up at Guwahati, a Bus will be utmost necessity for convenience of conducting Training Programmes.

#### 2. Equipments and Machineries

In the last two financial years, no fund has been allocated to the institute under Non-recurring head. There is urgent need of certain equipments including Photo copier Machine (Black and White), Computer, Printer, and Laptop. Therefore, DOE, MoAFW may kindly consider to allocate fund in coming year under the 'Equipments and Machineries' sub-head of Non-recurring head.

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<b>Appendix 1 : LIST OF PARTICIPANTS OF THE MEETING</b>
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SN	Names	Designation	Department
26.	Dr. K. M. Bujarbaruah	Vice Chancellor, AAU, Jorhat and Chairman, EEI Management Committee	Assam Agricultural University
27.	Dr. Ramesh Chand	Joint Director (Extn.)	DAC, MoA & FW, GOI
28.	Dr. Saravanan Raj	Director (Agricultural Extension)	MANAGE, Hyderabad
29.	Shri. Arun Phukan	Member of Legislative Assembly	Govt of Assam
30.	Shri. T. Goswami	Registrar	Assam Agricultural University
31.	Dr. H.C Bhattacharyya	Director of Extension Education	Assam Agricultural University
32.	Shri. D. R. Kaman	Comptroller	Assam Agricultural University
33.	Dr. A.S. Rajput	Deputy Commissioner (INM)	MoA&FW, New Delhi, Govt. of India
34.	Smt D. Syiemiong	Director of Agriculture	Govt of Meghalaya
35.	Shri. A. Debbarma	Director	Department of Fisheries, Tripura
36.	Smt. I.R. Sangma	Director	Director of Fisheries, Meghalaya
37.	Shri. Bipul Hazarika	Farmer - Representative	Govt. of Assam
38.	Smt. Rose Meri Rymmai	Farmer - Representative	Govt. of Meghalaya
39.	Shri. N.S. Nongbri	Joint Director & SNO, Directorate of Agriculture	Govt. of Meghalaya
40.	Smt. B.N. War	Director, MAMETI	Govt. of Meghalaya
41.	Shri. N.M Biswas	Director, T-SAMETI	Govt. of Tripura
42.	Shri. S. Saratchandra	Deputy Director (IT) SAMETI	Govt. of Manipur
43.	Shri. V.L. Hmangaihchhunga	Dy. Director, MAMETI	Govt. of Mizoram
44.	Shri. T. Pyrbot	PD- ATMA, West Khasi Hills	Govt. of Meghalaya
45.	Dr. Pradip Neog	Director, EEI (NE Region), Jorhat	Assam Agricultural University
46.	Dr. A. K. Bhattacharyya	Professor, EEI (NE Region), Jorhat	Assam Agricultural University
47.	Dr. S. Borua	Asst. Professor, EEI (NE Region), Jorhat	Assam Agricultural University
48.	Smt. S. Thangkhiew	PD-ATMA, East Khasi Hills	Govt. of Meghalaya
49.	Shri. L. R. Dkhar	Asstt Director of Horticulture	Govt. of Meghalaya
50.	Dr. W. Papang	Director, AH & Vety	Govt. of Meghalaya

s/d

*Dr Pradip Neog*  
*Member Secretary, EEI Management Committee*  
*Dated: Jorhat the 26<sup>th</sup> April, 2016*